Cedar Park School and Nursery

Charging and Remissions Policy

Date Approved by FGB: November 2025

Review: November 2028

Cedar Park School and Nursery
Charging Policy

1 Introduction

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of individual or group music tuition.

1.2 The school will, from time to time, organise special trips or activities designed to enhance the curriculum and educational experience of the pupils. The arrangements for meeting the costs of these are set out below.

2. Visits and Trips during the School Day

2.1 All visits or trips taking place either wholly or mainly during the normal school day, which enriches the curriculum and educational experience of the children, are available to all pupils in the relevant class without charge, regardless of their parent's ability or willingness to pay.

2.2 In such cases, the school will invite parents to contribute to the cost of the trip. The school will suggest an appropriate sum for the contribution, which will not exceed the total cost of the trip, calculated on a per pupil basis. All such contributions are voluntary and individual pupils will not be treated differently according to whether or not their parents have contributed to the cost of the trip. Sometimes the school will pay additional costs in order to support the trip. Parents have a right to know how the trip is funded. The school provides this information on request.

2.3 If the school does not receive sufficient voluntary contributions, the school will decide whether to cancel the trip.

2.4 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. This list is not exhaustive: -

- Visits to museums
- Local studies
- Sporting activities which require transport expenses
- Visits to the theatre
- Musical events
- Visiting speakers
- Visits to parks
- Visiting workshops

3. Residential visits during Term Time

3.1 The school will, from time to time, organise residential visits which take place mainly in school time. The school will make a charge to cover the board and lodgings. Parents of children who are eligible for pupil premium funding are

exempt from such payments. This payment will be taken directly from the pupil premium grant.

3.2 The school is unable to subsidise other pupils whose parents choose not to meet the charge for board and lodging. Such pupils will be unable to participate in the trip and will be assigned to another class within the school during the period of the trip.

3.3 If the school does not receive sufficient voluntary contributions to make the residential visit financially viable, the school will decide whether to cancel the visit.

4. Music Tuition

4.1 All children study music as part of the National Curriculum. No charge is made for this.

4.2 Pupils may be given the opportunity to have instrumental music tuition during the school day. The school will make a charge for individual or small group tuition in playing any musical instrument. The charge to parents will amount to the cost charged by the peripatetic music teachers organised by the school. Parents will be given information about additional music tuition at the start of each academic year.

5. Cooking Ingredients

5.1 When children cook they will be allowed to either eat what they make at school, or take it home to be eaten. The school will request a voluntary contribution towards the costs of the ingredients provided.

6. Extra-Curricular activities

6.1 The school organises a range of extra-curricular activities which take place outside school hours and during school holidays. These range from one-off special events to regular clubs and activities.

6.2 The school reserves the right to levy a charge to cover any other costs which may be incurred as a result of running an optional extra-curricular activity/club outside of school hours, e.g. supplies, heating/lighting, caretaking, insurance etc.

6.3 A charge may be made if pupils are transported to another site, for sporting competitions for example, or if an external person such as a sports coach is engaged to run the activity.

6.4 The school will not subsidise pupils whose parents are unwilling to pay the full charge associated with these activities.

6.5 Children in receipt of pupil premium funding may have the opportunity to take part in certain extra curricular activities without charge, please speak to the head teacher for more information.